



# City of Clawson

425 North Main Street / Clawson, Michigan 48017  
(248) 435-4500 FAX (248) 435-0515

---

TO: Mayor, Council Members, Staff and Community Members  
FROM: Kathy Leenhouts and Chief Sarvello  
RE: Corona Virus Response  
Date: Friday, March 13, 2020

Oakland County Executive Dave Coulter held an informative teleconference regarding the Corona Virus. To combat the spread of the virus the community is being instructed to cancel large gatherings of people and to cancel programming that puts people at greater risk of contracting the virus. In response to the situation refer to the following:

- City Hall, DPW, Blair Memorial Library and Hunter Community Center will be closed to the public Saturday, March 14 through Sunday, April 6
- Essential staff will report as usual
- Part-time staff will be assigned hours by their Department Head.
- Pay bills via U.S. Mail or online
- Utilize the payment drop box in city hall to pay bills
- Renew library material online and use the drop box for returns
- Renew dog licenses online via the Oakland County Site
- Mail in applications for permits and make permit payments by mail
- DPW lobby will be locked and a direct phone number posted to have immediate phone contact with a DPW employee during office hours
- Essential Senior transportation can be scheduled as usual
- Senior meals can be ordered a day in advance for pick up only
- Call the Senior Center for Medical Loan Closet needs.

This remains a fluid situation, with regular updates from Oakland County. We will keep you posted on any additional changes or information as it comes to us and welcome any input you have on this situation.